**How to act in the event of fire**

Taking the right action when a fire breaks out is crucial for the protection of people and property. In too many cases the fire brigade is not notified until after attempts to put out the fire have failed – so that precious minutes are lost.

When there is a fire, the basic rule is: raise the **alarm – rescue – extinguish!**

Act calmly and carefully, and do not panic.

**R a i s i n g t h e a l a r m**

* First call the fire brigade: Tel. No. 118 (state the location, address and incident, and give the name and address of the caller)
* Immediately notify the central control unit of the building and anyone who is in danger

### ****R e s c u e****

* Rescue people and animals (wrap anyone whose clothes are on fire in blankets or coats, and roll them on the floor)
* Close doors and windows (to prevent the fire from spreading)
* Leave the location of the fire by the emergency escape routes (exits, stairs, emergency exits). Do not use the lifts
* Where stair wells and corridors are filled with smoke, remain in the room, seal off the doors and wait for the fire brigade beside closed windows

**E x t i n g u i s h**

* Fight the blaze with the means available (manual extinguishers, internal hydrants)
* Cover oil or fat fires with a damp cloth
* Where electrical equipment is on fire, unplug immediately and switch off
* Let in the fire brigade when they arrive

# Start thinking now about how to act in the event of a fire - but it's far better to prevent fires in the first place!